

Position Available - Water Department Assistant

Duties include assisting the Town's licensed Water Department Superintendent in the following tasks: monitoring the Water Treatment Plant's operations; cleaning and maintaining the plant's filters; reading water meters; arranging for maintenance and repairs to the plant and equipment; responding to alarms in the plant, reports of water leaks, and other emergencies; record keeping; and other related duties as assigned by the Superintendent.

Requirements: Must live year-round on North Haven, be able to lift 75 pounds and perform demanding physical work, possess basic computer skills, and be willing to work mornings, evenings, and weekends as arranged by the Superintendent. Experience with water treatment plant operations and maintenance is preferred.

Schedule: This is a part-time position, generally less than 10 hours per week. The work schedule will depend on the Water Treatment Plant's coverage requirements as established by the Water Department Superintendent, meter reading requirements, and planned and unplanned maintenance requirements.

Pay: This job pays \$25 per hour and does not include benefits.

Training: The Town will provide on-the-job training and may provide formal classroom training toward obtaining Water Treatment Plant operator's licenses to an employee who demonstrates continued successful performance.

Apply: You may apply by sending an email to Kathy Macy, Town Clerk, at clerk@northhavenmaine.org, or by dropping off a letter/resuming describing your qualifications and experience to Kathy in the Town Office. The position will remain open until filled.